



2016-2017 STAR OF THE NORTH FELLOWSHIP

PURCHASING AND SERVICE DELIVERY DIVISION, DEPARTMENT OF HUMAN SERVICES

The [Department of Human Services](#)' (DHS) Inpatient Hospital rates section of the Purchasing and Service Delivery Division is seeking a full-time Star of the North Fellow.

OVERVIEW:

The Inpatient Rates unit sets public program payment rates for Acute Care, Long Term Care, Rehabilitation and Critical Access Hospitals. The unit is also responsible for demonstrating DHS' compliance with federal Medicaid requirements related to hospital payment rates including Disproportionate Share Hospital payments and Upper Payment Limits. We also complete cost settlements for outpatient hospital services delivered by Critical Access Hospitals.

Under the guidance of current Inpatient Rates staff, the fellow will complete work assignments related to all aspects of the Rates unit's responsibilities. This will provide the fellow with experience in rate setting, rate implementation, hospital cost concepts, cost reporting data and forms and federal rules and regulations related to inpatient hospital payments.

The selected fellow will also gain experience working with Excel spreadsheets, MS Access and web-based cost report access services.

Within DHS, the Inpatient Rates staff work closely with staff from Benefits Policy, and Federal Relations. Outside DHS we work closely with staff from the Minnesota Hospital Association and staff at our participating hospitals.

WHAT WE REQUIRE:

A background in Public Health or Public Policy is preferred but not required. Applicants should have basic skills in Microsoft Word and Excel and demonstrate consistent attention to detail.

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer, and encourages all qualified candidates to apply for job opportunities. If you are an individual with a disability who needs assistance or cannot access the online job application and search tools, please contact the job information line at 651.259.3637. Please indicate what assistance is needed.